

# APPLICATION FOR MEMBERSHIP



The following information will appear in our directory and in all our records exactly as given. Please give phone number(s), contact person, and addresses as you wish them to be published. All items must be completed and dues submitted before application can be processed.

DATE: \_\_\_\_\_ STATE OR LOCAL LICENSE # \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ TITLE: \_\_\_\_\_  
(Person to be listed on roster & receive mailings)

BUSINESS ADDRESS: \_\_\_\_\_  
(street) (city) (state) (ZIP)

MAILING ADDRESS: \_\_\_\_\_  
(If different than above) (street) (city) (state) (ZIP)

PHONE: (\_\_\_\_) \_\_\_\_\_ CELL: (\_\_\_\_) \_\_\_\_\_ FAX (optional): (\_\_\_\_) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
(street) (city) (state) (ZIP)

HOME PHONE: \_\_\_\_\_ SPOUSE'S NAME: \_\_\_\_\_

Name(s) of other owner(s) \_\_\_\_\_

Should other owner(s) also receive the CMBA magazine? \_\_\_\_\_

Number of employees: \_\_\_\_\_ Number of years firm has been in business: \_\_\_\_\_  
(include owner)

Products/Services provided: \_\_\_\_\_

## 2019 CMBA DUES STRUCTURE

### Builders

Gross sales under \$1 million	\$685
\$1 million to \$2.5 million	\$725
\$2.5 million to \$5 million	\$775
\$5 million or more	\$865

### Associates

<small>(include owner)</small>	
1 to 10 employees	\$685
11 to 18 employees	\$725
19 to 25 employees	\$775
26 or more employees	\$865

Dues Remitted: \$ \_\_\_\_\_

To pay by credit card see reverse side.

## MEMBERSHIP CLASSIFICATION

### BUILDER - Type of Business (A-K) \_\_\_\_\_

Select up to 3 in order of importance.

#### Builder Codes

- A Single Family Builder - Speculative
- B1 Single Family - General
- B2 Single Family Builder - Custom
- C Multifamily Builder - Condo/Coop
- D Multifamily Builder/Owner - Rental Units
- E Multifamily Contractor - General
- F Remodeler - Residential
- G Remodeler - Commercial
- H Commercial Builder - Own Account
- I Commercial General Contracting
- J Land Developer
- K Home & Building Manufacturer

#### Annual Dollar Volume of all Construction/Development

- (1) Under \$1 million
- (2) \$1 million to \$5 million
- (3) \$5 million to \$10 million
- (4) Over \$10 million

#### Annual Number of Residential Dwelling Units

- (1) 0 units
- (2) 1 to 10 units
- (3) 11 to 25 units
- (4) 26 to 100 units
- (5) 101 to 500 units
- (6) Over 500 units

### ASSOCIATE - Type of Business (L-Z) \_\_\_\_\_

Select up to 3 in order of importance.

#### Subcontractors and Specialty Trade Contractors

- |                                              |                                 |
|----------------------------------------------|---------------------------------|
| L Accounting                                 | W1 Carpentry Work               |
| M1 Architecture                              | W2 Electrical Work              |
| M2 Engineering                               | W3 Masonry, Stone, Tile         |
| M3 Planner or Designer                       | W4 Landscaping                  |
| N Legal Services                             | W5 Plumbing, Heating, A/C       |
| O Computer Products/Services                 | W6 Roofing, Siding, Sheet Metal |
| P1 Commercial Banking/Thrift Inst.           | W7 Painting & Paper Hang.       |
| P2 Mortgage Banking                          | W8 Floor Laying, etc.           |
| Q Insurance or Title Company                 | W9 Concrete Work                |
| R Marketing, Advertising or Public Relations | WA Excavation Work              |
| S Building Material Manufacturing            | WC Land Surveyor                |
| T Property Management                        | WD Security Systems             |
| U Real Estate                                | WZ Other (specify) _____        |
| Y Utilities                                  |                                 |
| Z Other (specify) _____                      |                                 |

#### Retail Dealers/Distributors

- |                              |                          |
|------------------------------|--------------------------|
| V1 Appliances                | X1 Appliances            |
| V2 Building Materials/Lumber | X2 Building Mat./Lumber  |
| V3 Floor Coverings           | X3 Floor Coverings       |
| V4 Paint/Wall Coverings      | X4 Paint/Wall Coverings  |
| V5 Other (specify) _____     | X5 Other (specify) _____ |

(OVER)

Return this application with dues payment to CMBA:

1124 West St. Germain Street, St. Cloud, MN 56301  
 Telephone: 320-251-4382 • fax: 320-251-3754 • [www.cmbaonline.org](http://www.cmbaonline.org) • [info@cmbaonline.org](mailto:info@cmbaonline.org)

Are there any unsatisfied judgments against you and/or your firm? Yes \_\_\_\_\_ No \_\_\_\_\_

If company has used another name(s) in the past five years, list name(s): \_\_\_\_\_

REFERENCES: (Please provide three, email preferred or phone to contact information)

Trade: 1) \_\_\_\_\_ Email/Phone \_\_\_\_\_

2) \_\_\_\_\_ Email/Phone \_\_\_\_\_

3) \_\_\_\_\_ Email/Phone \_\_\_\_\_

Name of CMBA member who encouraged you to join this association. (List of members at [cmbaonline.org](http://cmbaonline.org)): \_\_\_\_\_

\_\_\_\_\_ This person, company will receive the Spike Credit.

I understand that by providing my fax number(s) on the membership application and signing this form, on behalf of my company/organization, I consent to receive faxes sent by or on behalf of the National Association of Home Builders and the affiliated Builders Association of Minnesota and Central Minnesota Builders Association of which I am also a member. I further represent that I am authorized to give this consent on behalf of my company/organization. I agree to abide by the constitution and by-laws of the Central Minnesota Builders Association to which my membership application is being directed, of the National Association of Home Builders and of the Builders Association of Minnesota, with which it is affiliated. I also agree to adhere to the Code of Professional Conduct set forth by the Association and I authorize the release of information from the references provided:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**I agree to receive the annual ballot of CMBA Board of Directors election via email** \_\_\_yes \_\_\_no I wish to receive via US postal service.

Associate Applicants: Membership criteria states that members must have a primary interest in the building industry. State how your company serves the building industry: \_\_\_\_\_

**To pay by credit card: Visa | MC | Discover | AmEx**

Name on card (please print): \_\_\_\_\_

Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Card Number: \_\_\_\_\_

Security Code: \_\_\_\_\_ Card Invoice Address: \_\_\_\_\_

Email address for receipt: \_\_\_\_\_

#### **Membership Application**

Having formed a favorable impression of the Central Minnesota Builders Association (CMBA), and recognized the need for an organization of this kind, I hereby present my company as a candidate for membership. If accepted, I will observe all by-laws governing the Association and agree to the CMBA Code of Professional Conduct. Each applicant, upon acceptance as a CMBA member also attains membership in the National Association of Home Builders (NAHB) and the Builders Association of Minnesota (BAM).

#### **Dues**

Your dues payment includes your one hundred ninety eight dollar (\$198) membership fee to NAHB, Washington, D.C., and entitles you to the substantial benefits which NAHB provides, including its monthly *Builder* publication which is free to builders and architects and at a reduced rate of \$10 to associates. Your dues also include your one hundred ninety-five dollar (\$195) membership fee to BAM, St. Paul, MN.

**NOTE:** Contributions to the Central Minnesota Builders Association are not tax deductible as charitable contributions for income tax purposes.

**In compliance with the Omnibus Budget Reconciliation Act of 1993, \$84.45 (\$39.60 of NAHB and \$44.85 of BAM) of your 2019 dues are not deductible as an ordinary and necessary business expense.**

#### **Membership Privileges**

I understand that only members in good standing are allowed the privilege to display the CMBA membership certificate and the CMBA logo. Suspension or termination of membership as a result of failure to maintain the requirements and standards of membership, falsifying information on application, loss of license status, or non-payment of dues may result in a termination of membership benefits.

### **CODE OF PROFESSIONAL CONDUCT**

**Each member shall use best efforts in the conduct of its business activities to:**

Conduct business affairs with professionalism and skill to provide the best housing value possible through the use of quality materials, construction practices backed by integrity and service, to provide housing of high standards of safety, sanitation and livability.

Comply with all other applicable laws governing licensing, warranty, and building codes.

Conduct all transactions, agreements and dealings with customers, employees, subcontractors, suppliers and regulatory officials free from fraud or deception and comply with requirements of the Minnesota Unfair Trade Practices Act.

Abide by the bylaws, rules and procedures of the Association.

Membership in the Association should not be used by members to avoid problems in their business. Therefore to protect the reputation of the Association, members shall not use membership on a committee or board to advance personal position or attempt to influence action of others.

Maintain insurance as may be required by law, including but not limited to general liability and workers compensation insurance, at a level that is adequate and customary for the business in which the member is engaged.

Enforcement of this provision is initiated by the filing of a written complaint with the Association's Ethics Committee (or other named committee or third-party dispute resolution firm that may be contacted by the Association) concerning a dispute involving the member's business or an alleged violation of the Code.

This Code applies to all corporations, partnerships and other business entities in which the member or a principle of the member has a majority interest.